



PHONE NUMBER PORTING FORM

Thank you for your request to transfer your existing telephone number to Digiweb.
To give us the authorisation to proceed, it is required that you complete this porting form.

COMPLETING THE PORTING FORM

- Please complete the porting form fully and legibly, in block capitals. Porting requests containing incomplete or invalid information will be rejected.
- Please ensure that the phone number being submitted for porting is not currently activated for DSL broadband.
- If your phone line is currently an ISDN line, please ensure that you provide both numbers on the porting form. (Both numbers will be ported.)
- It is essential that you enclose a copy of the front page of your most recent telecoms bill when returning the completed form.

WHAT HAPPENS NEXT?

Once the completed form is received by Digiweb, we will arrange a date with your current provider to port the number. You will be contacted in advance of this date by an engineer.

To (New Provider) :

Digiweb Limited
IDA Industrial Park
Dundalk, Co. Louth

From (Current Provider) :

YOUR DETAILS

NAME

COMPANY

ADDRESS

ACCOUNT NUMBER / UAN

**NUMBERS TO BE
PORTED**

This is to record that it has been decided to port the above numbers to the new Provider shown above, who is authorised to act on our behalf in this matter. I recognise that it is my responsibility to arrange cessation of, or changes to, any other services if required.

CUSTOMER SIGNATURE

DATE